

## **ENCORE Ministry Foundation**Grant Application Checklist

In order for your grant application to be considered complete and ready for the Grants Committee to review, you must include the following in your grant request application. Incomplete applications will not be reviewed until all information is received. If you have a question about any of these items, email <a href="mailto:info@encoreministry.org">info@encoreministry.org</a> for clarification.

Application date
Name of church or group applying
Address of church or group
Primary contact person's name, email address, and phone number
Program or ministry name
Pastor's name, email address and signature (if different from contact person)
Issues/needs statement
Description of ministry or program
Budget
Leadership team list
Evaluation plan
Congregation membership size and average worship attendance
Percentage of congregation 65 years and older
Population size by location
Total cost of ministry/program
Matching amount from the church
Grant amount
Indicate past Golden Cross Foundation or ENCORE Ministry Foundation grants
District superintendent's name, district, email address, and signature